

FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON

Minutes of July 11th, 2016

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

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— *COPY* —

**IN ATTENDANCE**

**Commissioners:** Lou Malzone (*President*); John Brunke, Eric Hansen

**Staff:** Andy Campbell (*Certified Operator*); Terri Campbell (*Finance and Administration*)

**Professional Services and Audience:** See attached list (*sign in sheet*)

**1. CALL TO ORDER**

Commissioner *Malzone* called the meeting to order at 5:30 P.M.

**2. FLAG SALUTE**

**3. AGENDA – Addition or Deletions**

It was moved by Commissioner *Hansen* and seconded by Commissioner *Brunke* to approve the meeting agenda with additions. *Motion approved*

**4. APPROVAL OF MINUTES** - Commissioner *Hansen* moved seconded by Commissioner *Brunke* to approve the regular meeting minutes of June 13th<sup>th</sup> and June 27<sup>th</sup> special meeting. *Motion approved*

**5. COMMISSIONERS REPORTS –**

**5.1 Malzone:** Commissioner *Malzone* reported he submitted REDF proposal for \$2.7 million to DOC and Governor Inslee's representative. He also sent a second letter to the Legislature requesting funding.

**5.2 Brunke:** Commissioner *Brunke* – None

**5.3 Hansen:** Commissioner *Hansen* - None

**6. PROJECT REPORTS**

**6.1 Sewer Planning**

***Engineering Report - Roger Kuykendall, Eric Nutting (Gray & Osborne)***

*Roger* reported that at 4:30 PM three bids were opened for "Procurement of Membrane Equipment system and services for "Phase 1A" for the waste water facility. They will report who the bid should be awarded to after further review.

The Engineers reported that the draft report for the design is done along with the aerial mapping to complete the design. The Engineers presented the pre-design to the Commissioners. Commissioner *Brunke* moved seconded by Commissioner *Hansen* to authorize the Engineers to proceed with items B & C. *Motion approved*

***Harbor Hill Water System Consolidation*** – Mapping from Engineer George Bratton was received by *Gray & Osborne*. They will draft a plan by the next District meeting.

7. **UNFINISHED BUSINESS** - None

8. **NEW BUSINESS** -

8.1 **Chlorine Taste** - Commissioner *Hansen* discussed the strong taste of chlorine in the tap water. *Gray and Osborne* will work with *Andy* to get quotes for filtration for chlorine.

8.2 **Meeting Change** – Due to no quorum (Commissioners out of town) Commissioner *Malzone* moved seconded by Commissioner *Brunke* to move the August meeting from Monday August 8<sup>th</sup> to Monday August 15<sup>th</sup>. *Terri* will make sure it is posted on the door and also on the website. *Motion approved*

9. **AUDIENCE PARTICIPATION** – None

10. **REPORTS** -

10.1 **Accountant's Report** - *Terri Campbell (WWS)*

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets for the April 2016 report.

B. **Approval of Vouchers**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **July 11th, 2016**. Commissioner *Brunke* moved and seconded by Commissioner *Hansen* to approve and sign the following vouchers and amounts: *Motion approved*

**O&M Fund #702 amount: **\$77,500.75****

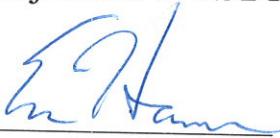
10.2 **Operation's Report** - *Andy Campbell (WWS)*

A. See attached Operation and Maintenance Report for June 2016

B. *Andy* reported that a tree was removed on Main Street due to the roots growing and causing the pipes to break.

11. **EXECUTIVE SESSION** – None

12. **ADJOURNMENT** – There being no further business of the District the meeting was adjourned at 6:32 PM



Eric Hansen  
Commissioner; FWSD



Lou Malzone  
Commissioner; FWSD



John Brunke  
Commissioner; FWSD

**August 15<sup>th</sup>, 2016**  
Approval Date

Minute Prepared by: *Terri Campbell (WWS)*