

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of June 14th, 2017

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); John Brunke, Eric Hansen

Staff: Andy Campbell (*Certified Operator*); Beverly Chan (*Administration*)

Professional Services and Audience: *Gray and Osborne; Roger Kuykendall, see attached list audience*

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 10:00 A.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions

It was moved by Commissioner *Brunke* and seconded by Commissioner *Hansen* to approve the meeting agenda. **Motion approved**

4. APPROVAL OF MINUTES - Commissioner *Brunke* moved seconded by Commissioner *Hansen* to approve the regular meeting minutes of May 22nd, 2017. **Motion approved**

5. COMMISSIONERS REPORTS – None

6. PROJECT REPORTS

6.1 Sewer Funding – Pending legislative budget adoption.

6.2 Engineering – The Engineers (*Gray and Osborne*) are waiting for the PRV repair to be completed to continue.

7. Water System

7.1 Water Treatment – *Andy Campbell* reported that DOH review of the proposed treatment equipment requires raw water quality samples, which were sent 3 weeks ago.

7.2 Well Pump – *Andy Campbell* reported that the well was cleaned and the new pump and pressure reduction valve were installed.

7.3 Harbor Hill Water System Consolidation – Community members will vote June 24th on whether they want to consolidate with the District.

7.4 Comprehensive Plan – Proposals were received from *George Bratton* and *Gray & Osborne* to update the plan. The commissioners will review them.

7.5 Fish Forrest Booster Pump – *Andy Campbell* reported that he contacted the manufacturer of the pump to get a cost for repair. He also talked with electrician *Jerry Beck* and asked for a proposal to fix the electrical by installing an uninterruptable power supply.

8. **UNFINISHED BUSINESS** – None

9. **NEW BUSINESS** –

9.1 **Agenda** - Commissioner *Malzone* requested the following be put and kept on the monthly agenda.

- a) County involvement in FWSD Sewer Plan
- b) Effect of HB 1683

9.2 **Fire Hydrant Harbor Hills** – *Stephanie Christensen*; President of the HOA at Bungalow at Holmes Harbor requested that the fire hydrant be raised due to new landscaping. *Andy Campbell* reported that the hydrant needs to meet the specs as designed and was put in before the landscaping was done. The new landscaping that was put in covered the hydrant and he had to remove the dirt around the hydrant to meet the fire hydrant standards. Commissioner asked *Andy* to recommend a solution at the July meeting.

10. **AUDIENCE PARTICIPATION** – None

11. **REPORTS** -

11.1 **Accountant's Report** - Bev Chan (WWS)

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets for the month ending June 2017.

B. **Approval of Vouchers** –

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **June 14th, 2017**. Commissioner *Brunke* moved and seconded by Commissioner *Hansen* to approve and sign the following vouchers and amounts: **Motion approved**

Operation & Maintenance Fund #702 (FW \$49,482.57, HH \$5,953.41, SVF \$79.55)

Construction Improvement Fund #742 (FW \$205.44, HH \$0.00)

Capital Sewer Fund #623 (FW \$75,446.04)

Total All Vouchers: \$131,167.01

11.2 **Operation's Report** - Andy Campbell (WWS)

A. See attached Operation and Maintenance Report for month ending June 2017

12. **EXECUTIVE SESSION** – None

13. **ADJOURNMENT** – There being no further business of the District the meeting of June 14th was adjourned at 10:37 AM

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

John Brunke
Commissioner; FWSD

June 19th, 2017

Approval Date