

FREELAND WATER and SEWER DISTRICT

ISLAND COUNTY WASHINGTON

Minutes of October 10th, 2016

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); John Brunke, Eric Hansen

Staff: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance and Administration*)

Professional Services and Audience: See attached list (*sign in sheet*)

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 5:30 P.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions

It was moved by Commissioner *Hansen* and seconded by Commissioner *Brunke* to approve the meeting agenda. *Motion approved*

4. APPROVAL OF MINUTES - Commissioner *Hansen* moved seconded by Commissioner *Brunke* to approve the regular meeting minutes of September 12thth meeting. *Motion approved*

5. COMMISSIONERS REPORTS –

5.1 Malzone: Commissioner *Malzone* – reported Amendment 2 to the sewer plan should be approved and adopted by Island County on October 13th.

5.2 Brunke: Commissioner *Brunke* – reported he met with *Andy Campbell* and *Gray and Osborne* Engineers and informed the Board that there will be additional costs of the sewer project for: the retaining wall, the storm water system, monthly monitoring of the wells and water table, and the vadose system.

5.3 Hansen: Commissioner *Hansen* – reported he is communicating with Ken Ziebert (DOE) on the SEPA process we followed.

6. PROJECT REPORTS

6.1 Sewer Planning

Engineering Report - *Eric Nutting (Gray & Osborne)* reported that the estimates for construction have increased approximately \$800,000.00 (eight hundred thousand) dollars. This is due to (*G&O*) gathering more information on using the method of vadose well technology. *Eric Nutting* will consider ways to cut costs for the Phase 1A budget and report this at the November meeting. *Eric Nutting* also reported that they are not sure how many vadose wells will be needed at the time of construction of the project but will gather more information on this.

Commissioner Malzone moved seconded by *Commissioner Hansen* to submit a application by October 21st, 2016 to borrow one-million two hundred fifty thousand dollars (1,250,000.00) to the appropriate lending agencies through the Department of Ecology using the EAGL system. *Motion approved*

Commissioner Hansen asked *Gray & Osborne* and *Andy* to prepare timeline charts showing details of the progress of and milestones for the sewer project and any water projects that are underway.

Commissioner Malzone expressed that he gave his full assurance to *Senator Bailey*, *Representative Smith* (state budget committee member) and *Island County Commissioners* that the sewer project will be shovel ready pending design. He's now troubled hearing that the project costs are increasing \$800,000. He stated increasing the grant funding is not an option with the agencies he has made funding requests with and is concerned how the additional cost will be funded.

Harbor Hill Water System Consolidation – *Roger Kuykendall* (*Gray & Osborne*) stated that a public meeting on the Harbor Hill consolidation report will need to be scheduled. The consolidation plan has been submitted to all parties for approval.

7. UNFINISHED BUSINESS –

7.1 Indemnification – *Commissioner Hansen* will work with FWSD's attorney *Andy Maron* to prepare a resolution covering the indemnification of FWSD commissioners.

8. NEW BUSINESS –

8.1 **Chlorine Taste** – *Roger Kuykendall* *Gray and Osborne* explained why the chlorine taste exists and is working a solution.

9. AUDIENCE PARTICIPATION – None

10. REPORTS -

10.1 Accountant's Report - Terri Campbell (WWS)

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets for the month ending September 2016.

B. **Approval of Vouchers**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **October 10th, 2016**. Commissioner *Brunke* moved and seconded by Commissioner *Hansen* to approve and sign the following vouchers and amounts: **Motion approved**

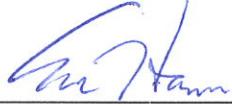
O&M Fund #702 amount: \$51,050.61

10.2 Operation's Report - Andy Campbell (WWS)

A. See attached Operation and Maintenance Report for month ending September 2016

11. EXECUTIVE SESSION – None

12. **ADJOURNMENT** – There being no further business of the District the meeting was adjourned at 6:52 PM



Eric Hansen
Commissioner; FWSD



Lou Malzone
Commissioner; FWSD



John Brunke
Commissioner; FWSD

November 14th, 2016

Approval Date

Minute Prepared by: Terri Campbell (WWS)

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of October 27th, 2016

SPECIAL MEETING
MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); John Brunke, Eric Hansen

Staff: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance and Administration*)

Professional Services and Audience: Doug Kelly, Keith Higman (Island County)

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 5:30 P.M.

2. SEWER PLANNING

The FWSD *Commissioners* discussed with the Island County Health Department staff the use of vadose zone wells. The discussion included the life span of the Data Wells, how much room they require, how many wells will be required, whether they can be rehabilitated, whether the site is large enough to use this type of method for treatment, and clogging.

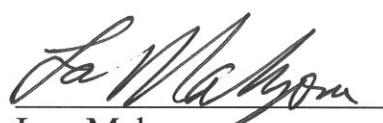
The *Commissioners* are concerned of the life span of the vadose Wells and cost for replacement should their life span be short.

Doug Kelly and Keith Higman recommended that *Pony Ellison* from PGG (*Pacific Groundwater Group*), who has expertise in the questions being asked, be contacted to meet with the FWSD commissioners to discuss this. The Commissioners agreed to have *Commissioner Malzone* contact Gray and Osborne to invite *Pony Ellison* (PGG) to attend the next meeting to discuss FWSD's concerns of the vadose wells.

The Commissioners agreed that there needs to be an infiltration study done on the sewer project's site.

12. ADJOURNMENT – There being no further business of the District the meeting was adjourned at 6:52 PM


Eric Hansen
Commissioner; FWSD


Lou Malzone
Commissioner; FWSD


John Brunke
Commissioner; FWSD

November 14th, 2016

Approval Date

Minute Prepared by: Terri Campbell (WWS)