

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of September 12th, 2016 – SPECIAL MEETING – 3PM
MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); John Brunke, Eric Hansen

Staff: Andy Campbell (*Certified Operator*)

Professional Services and Audience: *Gordon Wilson (FCS), Engineer Rodney Langer (MSSD), Engineers Roger Kuykendall (Gray & Osborne)*

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 3:00 P.M.

2. SEWER - The District Commissioners discussed with the:

Engineer *Roger Kuykendall (Gray and Osborne)*: the septic abandonment.

FCS: (*Gordon Wilson*) the higher rates for new connections and the commercial variable rates for class 1 and class 2.

Commissioner *Brunke* made motion seconded by Commissioner *Hansen* to authorize *FCS* to perform Task 2 (two) and 3 (three) in the proposal of the rate study. The rate study should be complete by November. **Motion approved**

3. RECESS – At 3:45 PM Commissioner *Brunke* made motion seconded by Commissioner *Malzone* to recess the meeting to 5:30 PM to go into the Regular Commissioners meeting.
Motion approved

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of September 12th, 2016 – REGULAR MEETING 5:30PM
MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); John Brunke, Eric Hansen

Staff: Andy Campbell (*Certified Operator*); *Terri Campbell* (Administration and Finance)

Professional Services and Audience: *Engineer Roger Kuykendall (Gray & Osborne), Charlene Arnold (Coldwell Bank Tara Properties), see sign in sheet for audience*

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 5:30 P.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions

It was moved by Commissioner *Hansen* and seconded by Commissioner *Brunke* to approve the meeting agenda as presented. **Motion approved**

4. APPROVAL OF MINUTES - Commissioner *Hansen* moved seconded by Commissioner *Brunke* to approve the regular meeting minutes of August 12th. **Motion approved**

5. COMMISSIONERS REPORTS –

- 5.1 **Malzone:** Commissioner *Malzone* will be attending a funding seminar in October at Wenatchee. He will give a presentation on the sewer project and show the shortfall of funding to complete the sewer project.

6. PROJECT REPORTS

6.1 Sewer Planning

Engineering Report - *Roger Kuykendall* reported that *Kabota* had some difficulty with their insurance which caused some delay but they should have it resolved soon. *Gray and Osborne* sub-contracted with *Pacific Groundwater* to do the Valdoze well design due to their expertise.

Ninety percent (90%) of the documents should be done for funding applications. There is no information yet on the collection system design. The Engineers have been on the field in the Freeland area working on the field design.

- 6.2 **Harbor Hill Water System Consolidation** – *Terri Campbell* reported that invoices were turned into DOH for reimbursement for the Harbor Hill Water System consolidation project.

Engineer *Roger Kuykendall* presented a memorandum with options for consolidating Harbor Hill Water System into FWSD. The Commissioners agreed that more time is needed to review the documentation further. Water rights from Harbor Hill were also discussed. The Commissioners want more information provided from the Engineers. The discussion was tabled until the next meeting.

7. UNFINISHED BUSINESS –

- 7.1 **Chlorination** – *Andy Campbell* and *Gray and Osborne* are working on a solution.

8. NEW BUSINESS – None

9. AUDIENCE PARTICIPATION –

Harbor Hill Residents – The residents of Harbor Hill stated that after listening to the Engineering report on Harbor Hill Water consolidation, they feel it will be too expensive for each homeowner to hook-up to the FWSD.

10. REPORTS -

10.1 **Accountant's Report - Terri Campbell (WWS)**

- A. **Accounts** – Accounting balances were presented, that included up to date Income and Expenses.

B. **Approval of Vouchers**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **September 12th, 2016**. Commissioner *Brunke*

moved and seconded by Commissioner *Hansen* to approve and sign the following vouchers and amounts: **Motion approved**

O&M Fund #702 amount: **\$36,953.09**

10.2 Operation's Report - Andy Campbell (WWS)

A. See attached Operation and Maintenance Report for August 2016

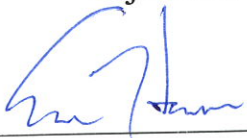
11. EXECUTIVE SESSION –

Commissioner *Brunke* moved seconded by Commissioner *Malzone* to go into Executive Session to discuss land acquisition. The *Commissioners, Andy Campbell (Operations) Terri Campbell (Finance and Administration), Charlene Arnold (Coldwell Banker Tara Properties)* entered into Executive Session at 6:17 PM.

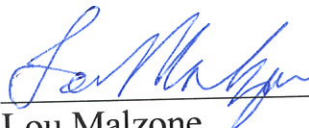
At 6:30 PM the Executive Session ended and the regular meeting was called back to order.

Commissioner *Hansen* moved seconded by Commissioner *Brunke* to have *Charlene Arnold (Coldwell Banker Tara Properties)* draft up a purchase and sales agreement in the amount of \$85,000.00 (eighty-five thousand dollars) for a vacant lot in the Freeland area that will be considered for a potential future well-site. The sale will be conditional upon an appraisal and survey. Once the purchase and sales agreement is presented to FWSD, the Commissioners agreed to have it signed by Commissioner *Malzone*.

12. ADJOURNMENT – There being no further business of the District the meeting was adjourned at 6:42 PM



Eric Hansen
Commissioner; FWSD



Lou Malzone
Commissioner; FWSD



John Brunke
Commissioner; FWSD

October 10th, 2016

Approval Date

Minute Prepared by: *Terri Campbell (WWS)*