

**FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes of Regular Meeting – January 21st, 2026**

**MEETING PLACE** – 5585 Lotto - Freeland, Washington

**IN ATTENDANCE**

**Commissioners:** Eric Hansen, Lew Randall, Chad Gladhart

**Staff:** WWS: Andy Campbell (Certified System Operator), Terri Campbell (Finance and Administration), Roger Kuykendall (Gray & Osborne)

1. **CALL TO ORDER** – Commissioner Gladhart called the meeting to order at 8:32 a.m.
  
2. **AGENDA** - Commissioner Gladhart moved approval of the agenda, Commissioner Hansen seconded. **Motion approved unanimously.**
  
3. **APPROVAL OF MINUTES** –  
Commissioner Hansen moved approval of the December minutes. Commissioner Randall seconded. **Motion approved unanimously.**
  
4. **PROJECT REPORTS** -
  - 4.1 **Harbor Hills Antelope North Well** – Roger Kuykendall (G&O) reported that Terraphase would provide its report next week and that Gray & Osborne would submit its project report to the Washington Department of Health next week.  
  
Andy proposed that the District procure and install the pump for the new well and complete plumbing and electrical connections to have the new well ready to go when State approvals are granted. Commissioner Hansen moved, Commissioner Randall seconded, for approval of Andy’s proposal subject to a budget of \$45,000. It is expected that additional funds will be required for removal of the existing filter plant and installation of the new filter plant. **Motion approved unanimously.**
  
  - 4.2 **Emergency Preparedness** – No action.
  
  - 4.3 **IT and records management**– completed
  
  - 4.4 **Harbor Hills Treatment Plant** – Andy reported that the existing treatment plant has failed and that the manufacturer is out of business. Andy will have ATEC perform pilot testing of the well water quality so a new treatment plant can be designed. Roger will have Gray and Osborne prepare a procurement document so the District can request bids for the new treatment plant. Manufacturing the new treatment plant is expected to take three months to complete.

## 5. COMMISSIONERS REPORTS –

Commissioner Randall reported on a County meeting regarding proposed revisions to the comprehensive plan. Commissioner Randall expressed concern that the county continues to designate Freeland as an urban growth area.

Commissioner Hansen reported receiving an email from Holmes Harbor resident Kerry Hansen. Kerry expressed concern over water quality and poor communication from the District. He requested that we establish an email list for better communication of water issues. Terri will include in the pending billing an option for customers to provide their email address so the District can advise them of such issues.

Commissioner Gladhart reported he'd prepared and sent a letter to the Island County Public Works Director expressing the District's resistance to additional testing requirements for use of County's right of way.

## 6. AUDIENCE PARTICIPATION –

John Aylwarg suggested monthly progress reports on treatment plant progress. The Board agreed to post monthly updates on the website.

Greg Golman expressed concern that problems additional connections would overtax the treatment plant. Commissioner Hansen indicated the new treatment plant will be designed to accommodate buildout of the Holmes Harbor area and that it should be in place before additional homes are in place.

John Lloyd reiterated the request for an email list. He also asked about the District's policy regarding the life of WAVs, extensions, and revocations.

Duff McCabe recommended multiple communication avenues.

Ne'cole King was in attendance to observe the Board proceedings.

## 7. UNFINISHED BUSINESS –

### 8. NEW BUSINESS –

8.1 Leak request – Terri reported that customer 70616 had a major leak and met the requirements for a \$1000 reduction in their water bill.

## 9. STAFF REPORTS

### 9.1 Operation's Report - Andy Campbell (WWS)

A. Andy emailed his Operation & Maintenance Activity Report and water production graphs prior to the meeting.

B. Eric noted that the Harbor Hills South Well was producing only 45 gpm. Andy had also noticed this and will investigate. It is expected that a faulty water meter is the issue.

C. Water quality testing occurred but we don't have results.

**10. Accountant's Report – Terri Campbell (WWS)**

**10.1 Account Fund Balances** – Terri presented financial reports by prior email. Commissioner Randall moved, Commissioner Gladhart seconded, approval of the January financial report. *Motion passed unanimously*

**10.2 Vouchers** – Terri presented Vouchers with attached invoices by prior email for Commissioner to review. The originals were presented at the meeting. Commissioner Hansen moved, Commissioner Randall seconded, approval of the vouchers totaling **\$46,714.07**. *Motion passed unanimously*

**Operation and Maintenance Fund #702**

1. OM-1-1 thru 1-8 in the amount of \$38,012.38.
2. DOR in the amount of \$5,122.17

**Capital Facilities Fund #742**

1. CI-1-1 in the amount of \$3,579.52.

**10.** At 10:00, the Board accompanied Andy to the Harbor Hills treatment plant to see the existing treatment equipment and where the new treatment plant will be installed.

Commissioner Gladhart adjourned the meeting at 10:43 am.

\_\_\_\_\_  
Lewis Randall  
Commissioner; FWSD P-1

\_\_\_\_\_  
Eric Hansen  
Commissioner; FWSD P-2

\_\_\_\_\_  
Chad Gladhart  
Commissioner; FWSD P-3

Date Approved: February 18th, 2025